

# Rubidoux Community Services District

## Board of Directors

John Skerbelis, President  
Hank Trueba Jr., Vice-President  
Bernard Murphy  
Armando Muniz  
F. Forest Trowbridge



## General Manager

Brian R. Laddusaw

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Water Resource Management    Refuse Collection    Street Lights    Fire / Emergency Services    Weed Abatement

## NOTICE AND AGENDA FOR THE RUBIDOUX COMMUNITY SERVICES DISTRICT FINANCE AND BUDGET COMMITTEE MEETING

**Thursday, June 6, 2024, at 2:30 PM**

During this meeting of the Rubidoux Community Services District Finance and Budget Committee, members of the public will have the choice to attend and address the Finance and Budget Committee in person or attend and address the Committee via Zoom.

Members of the public wanting to attend and/or address the Committee virtually may do so by using the Zoom App or website for free at: <https://zoom.us/>

- Meeting ID is **994 957 9980**
- Passcode is: rcsd
- Call into the meeting number 1-669-444-9171

Only one person at a time may speak by telephone or Zoom and only after being recognized by the President of the Board.

**Closed Session:** At any time during the regular session, the Committee may adjourn to a closed executive session to consider matter of litigation, personnel, negotiations, or to deliberate on decisions as allowed and pursuant with the open meetings laws. Discussion of litigation is within the Attorney/Client privilege and may be held in closed session.

Authority: Government code 11126-(a) (d) (q).

1. **CALL TO ORDER** – John Skerbelis, President
2. **PLEDGE OF ALLEGIANCE** – General Manager
3. **ROLL CALL** – General Manager
4. **PUBLIC COMMENTS**

Members of the public are encouraged to address the Board of Directors. Anyone who wishes to speak on an item not on the published agenda must submit a comment request card to the General Manager or designee. Each speaker should begin by identifying themselves for the record and is allowed up to three-minutes.

No one may give their time to a speaker during the public comment period of the meeting. It is requested that all present refrain from any action that might disrupt the orderly course of the meeting. Coarse, crude, profane, or vulgar language, or unsolicited comments from the audience, which disrupts or disturbs the Board meeting, may result in exclusion from the meeting.

The Ralph M. Brown Act, Government Code 54950, et. seq. prohibits members of the Board of Directors from taking formal action or discuss items not on the published agenda. As a result, immediate response to public comment may be limited.

5. Presentation:      FY 2024|2025 Draft Budgets and Salary Schedule
6. **COMMITTEE COMMENTS AND REQUESTS** – Non-action
7. **ADJOURNMENT**

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## FINANCE AND BUDGET COMMITTEE – ITEM 5

June 6, 2024

**To:** Rubidoux Community Services District – Finance and Budget Committee

**Subject:** FY 2024|2025 Updated Draft Budgets

### **BACKGROUND:**

Historically, the Rubidoux Community Services District ("District") Board of Directors ("Directors") conduct budget workshops to align with both regular Board meetings in May and hold a 3rd workshop during the 1st meeting in June. District practice has been to adopt the next year's fiscal year budget at the 2nd meeting in June.

On May 2, 2024, the Finance and Budget Committee considered the following draft budgets:

- General Fund
- Fire/Weed Abatement Fund
- Trash Fund

On May 16, 2024, the Finance and Budget Committee considered the following draft budgets:

- Water Fund - Water Fund Operating and Capital Budget and Field/Admin Building Fund
- Sewer Fund – Sewer Fund Operating and Capital Budget

Budget Workshop 3 brings together all draft budgets for FY 2024/2025 for final consideration and discussion by staff and the Board. After Budget Workshop 3, staff will agendize the adoption of the FY 2024/2025 District budget at the regularly scheduled Board meeting on June 20, 2024.

### **PRESENTATION BY STAFF**

Respectfully,



BRIAN R. LADDUSAW, CPA  
General Manager

Attachment(s):

FY 2024|2025 Draft Budgets

FY 2024|2025 Draft Salary Schedule

## Rubidoux Community Services District General Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Plan Check & Inspection	\$ 13,500	\$ 15,000	\$ 18,000	\$ 3,000	\$ 14,320	\$ 18,000
2 Permits & Licenses	2,052	5,000	2,736	(2,264)	6,550	3,000
3 Administrative Allocation Fire Fund	44,500	89,000	89,000	-	104,220	111,000
4 Administrative Allocation Trash Fund	254,000	508,000	508,000	-	597,127	636,000
5 Administrative Allocation Water Fund	483,500	967,000	967,000	-	1,138,621	1,212,000
6 Administrative Allocation Sewer Fund	288,000	576,000	576,000	-	677,432	721,000
<b>Total Operating Income</b>	<b>1,085,552</b>	<b>2,160,000</b>	<b>2,160,736</b>	<b>736</b>	<b>2,538,270</b>	<b>2,701,000</b>
<b>Other Income</b>						
7 Rental Income	1,913	-	1,913	1,913	17,215	-
8 Interest Income	196,707	185,000	406,707	221,707	204,644	407,000
9 Miscellaneous Income: General	24,094	4,000	32,125	28,125	4,325	33,000
10 Developer EDU Fees: Income	-	-	-	-	1,781,702	-
11 Street Light Charges	1,423	-	1,423	1,423	-	1,000
12 Interest Income: Non-Operational	66,253	62,000	88,338	26,338	63,813	88,000
13 Loan Proceeds - Bldg.	-	-	-	-	1,541,550	-
14 Settlement Proceeds	-	-	-	-	4,708,154	-
<b>Total Other Income</b>	<b>290,390</b>	<b>251,000</b>	<b>530,506</b>	<b>279,506</b>	<b>8,321,403</b>	<b>529,000</b>
<b>TOTAL GENERAL REVENUE</b>	<b>\$1,375,942</b>	<b>\$2,411,000</b>	<b>\$2,691,242</b>	<b>\$280,242</b>	<b>\$10,859,673</b>	<b>\$3,230,000</b>
<b>Operating Expense</b>						
15 R & M Vehicles	\$ 533	\$ 3,000	\$ 711	\$ 2,289	\$ 2,293	\$ 1,000
16 Main/Lease Equipment	4,033	11,000	5,378	5,622	10,446	6,000
17 R & M Office Building	66,827	27,000	89,102	(62,102)	33,088	38,000
18 General Supplies & Expenses	46,038	70,000	61,385	8,615	66,408	63,000
19 Utilities	20,290	22,000	27,054	(5,054)	21,350	28,000
20 Postage Expense: General	25,647	26,000	34,196	(8,196)	31,068	35,000
21 Telephone: General	10,882	13,000	14,509	(1,509)	15,664	15,000
22 Office Supplies: General	9,745	15,000	12,993	2,007	17,283	13,000
23 Dues & Subscriptions	565	8,000	754	7,246	14,988	8,000
24 Licenses & Permits	471	1,000	628	372	918	1,000
25 Clothing Expense	-	2,500	-	2,500	926	1,000
26 Mileage & Conference Expense	1,247	5,000	1,662	3,338	-	7,500
27 Human Resources Development	-	1,000	-	1,000	-	1,000
28 Gasoline Expense	4,092	5,000	5,456	(456)	5,583	6,000
29 General Insurance	9,039	20,000	18,078	1,922	19,349	24,000
30 Attorney Fees	12,300	25,000	16,400	8,600	25,047	17,000
31 Publication of Public Notices	3,279	2,000	4,373	(2,373)	4,034	5,000
32 Miscellaneous Expense	3,207	2,000	4,276	(2,276)	342	4,000
33 Consulting Fee: Labor	15,363	25,000	20,484	4,516	17,669	25,000
34 Consulting Fee: Administrative Oversight	8,844	25,000	11,792	13,208	18,280	12,500
35 Consulting Fee: Communication / Outreach	-	25,000	-	25,000	20,292	10,000
36 Consulting Fee: Leppa LLC	-	1,000	1,000	-	-	-
37 Consulting Fee: Financial	-	10,000	-	10,000	-	10,000
38 Auditors Fees	33,165	34,000	34,830	(830)	35,330	35,000
39 Website Administration	3,976	5,000	4,800	200	4,800	5,000
40 Computer System Support	54,057	116,000	122,076	(6,076)	67,825	147,900
41 Computer Misc. and Hardware	5,217	15,000	6,955	8,045	22,265	47,000
42 Employee Education and Training	17,368	20,000	23,157	(3,157)	13,653	15,000
43 Annexation Work	7,666	-	10,221	(10,221)	48,802	-
<b>Total Operating Expense</b>	<b>363,852</b>	<b>534,500</b>	<b>532,270</b>	<b>2,230</b>	<b>517,705</b>	<b>580,900</b>

## Rubidoux Community Services District General Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Administrative Expense</b>						
44 Salaries Expense	678,529	960,000	904,706	55,294	753,698	1,245,000
45 Employee Vacation/Sick Accrual Expense	9,366	10,000	9,366	634	240,122	10,000
46 Payroll Tax Expense	50,232	64,000	66,976	(2,976)	77,965	81,000
47 Health & Retirement Expense	400,753	477,000	534,337	(57,337)	482,270	630,000
48 Retirement Expense - Excess UAL	-	49,000	49,000	-	-	69,000
49 Workers Compensation Ins.	2,822	4,000	3,763	237	8,429	4,000
50 Directors Fees	18,544	33,000	24,725	8,275	28,987	25,000
51 Employee Recognition	135	3,500	135	3,365	-	-
52 Recruitment	-	-	-	-	3,903	-
53 Election Costs	-	-	-	-	1,363	30,000
<b>Total Administrative Expense</b>	<b>1,160,381</b>	<b>1,600,500</b>	<b>1,593,008</b>	<b>7,492</b>	<b>1,596,736</b>	<b>2,094,000</b>
<b>Other Expense</b>						
54 Equipment (OFC) Replacement	-	5,000	-	5,000	-	5,000
55 Street Light Expense	121,253	136,000	161,670	(25,670)	169,312	151,800
56 Building Interest Exp	21,385	43,000	42,770	230	41,271	39,000
57 SB 1383 Cal Recycle Grant Expense	117	-	56,781	(56,781)	-	-
<b>Total Other Expense</b>	<b>142,755</b>	<b>184,000</b>	<b>261,221</b>	<b>(77,221)</b>	<b>210,583</b>	<b>195,800</b>
<b>Total Expense</b>	<b>1,666,988</b>	<b>2,319,000</b>	<b>2,386,499</b>	<b>(67,499)</b>	<b>2,325,024</b>	<b>2,870,700</b>
<b>Asset Acquisitions</b>						
58 NorthStar and Denali Cloud Server	68,484	100,000	68,484	31,517	-	-
59 General Manager Vehicle	-	-	-	-	-	60,000
60 Admin. Bldg. Proj.	45,942	1,395,533	45,942	1,349,591	-	1,350,000
<b>Total Asset Acquisitions</b>	<b>114,426</b>	<b>1,495,533</b>	<b>114,426</b>	<b>1,381,107</b>	<b>-</b>	<b>1,410,000</b>
<b>Long-Term Debt</b>						
61 Debt Service - Building Principal	-	138,000	137,753	247	139,252.00	142,000
<b>Total Long-Term Debt</b>	<b>-</b>	<b>138,000</b>	<b>137,753</b>	<b>247</b>	<b>139,252</b>	<b>142,000</b>
<b>Transfers</b>						
62 Property Tax Transfer In	-	(146,000)	(146,000)	-	390,224	-
63 Transfer from Field/Admin Fund Reserves	-	(300,000)	(300,000)	-	-	(1,153,920)
64 Transfer to/(from) Unrestricted Reserves	-	(1,232,000)	(1,232,000)	-	(1,046,506)	-
65 Transfer to/(from) Restricted Reserves	-	(1,095,533)	(1,095,533)	-	-	-
66 Transfer to Water Fund	(132,500)	1,232,000	1,232,000	-	-	-
<b>Total Transfers</b>	<b>(132,500)</b>	<b>(1,541,533)</b>	<b>(1,541,533)</b>	<b>-</b>	<b>(656,282)</b>	<b>(1,153,920)</b>
<b>TOTAL GENERAL EXPENSES AND TRANSFERS</b>	<b>\$1,648,914</b>	<b>\$2,411,000</b>	<b>\$1,097,145</b>	<b>\$1,313,855</b>	<b>\$1,807,994</b>	<b>\$3,268,780</b>
<b>Fund Excess (Deficit)</b>						<b>\$ (38,780)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.



## Rubidoux Community Services District Fire / Weed Abatement Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Weed Abatement Assessment	\$ 3,994	\$ 3,000	\$ 3,994	\$ 994	\$ 94	\$ 4,000
2 Property Taxes-Secured:Gnrl	2,657,279	3,892,000	4,357,279	465,279	4,207,181	4,444,000
3 Property Taxes-Unsecured	117,019	112,000	124,019	12,019	111,267	126,000
4 Property Taxes-SBE & HOX	82,436	104,000	135,436	31,436	109,432	138,000
5 Property Taxes-SPY & 2345	50,959	98,000	118,959	20,959	129,854	121,000
<b>Total Operating Income</b>	<b>2,911,687</b>	<b>4,209,000</b>	<b>4,739,687</b>	<b>530,687</b>	<b>4,557,827</b>	<b>4,833,000</b>
<b>Other Income</b>						
6 Developer EDU Fees: Income	20,644	565,000	25,644	(539,356)	2,804	26,000
<b>Total Other Income</b>	<b>20,644</b>	<b>565,000</b>	<b>25,644</b>	<b>(539,356)</b>	<b>2,804</b>	<b>26,000</b>
<b>TOTAL FIRE/WEED ABATEMENT REVENUE</b>	<b>\$2,932,331</b>	<b>\$4,774,000</b>	<b>\$4,765,331</b>	<b>(\$8,669)</b>	<b>\$4,560,631</b>	<b>\$4,859,000</b>
<b>Operating Expense</b>						
7 Utilities Fire Dept	\$ 26,088	\$ 29,400	\$ 34,784	\$ (5,384)	\$ 27,400	\$ 30,300
8 Postage Expense: Weed	-	500	-	500	-	500
9 Weed Abatement Contract	-	2,000	-	2,000	-	2,100
10 CDF Contract	720,315	2,955,000	2,915,067	39,933	2,520,193	3,247,000
11 Publication of Public Notices	-	1,000	-	1,000	1,102	1,000
12 Miscellaneous: Fire	-	5,000	-	5,000	7,554	5,200
13 R & M Fire Station	12,279	10,000	16,372	(6,372)	16,564	10,300
14 Landscaping	4,595	7,000	6,127	873	-	7,200
15 Riverside County Admin Charge	8,399	11,100	11,198	(98)	13,877	11,400
16 Consulting Fees	-	2,000	-	2,000	-	28,200
17 Condition Assessment	-	-	-	-	-	10,000
<b>Total Operating Expense</b>	<b>771,676</b>	<b>3,023,000</b>	<b>2,983,548</b>	<b>39,452</b>	<b>2,586,690</b>	<b>3,353,200</b>
<b>Administrative Expense</b>						
18 General Fund Admin. Expense	44,500	89,000	89,000	-	104,200	111,000
<b>Total Administrative Expense</b>	<b>44,500</b>	<b>89,000</b>	<b>89,000</b>	<b>-</b>	<b>104,200</b>	<b>111,000</b>
<b>Asset Acquisitions</b>						
19 Misc. Asset Acq./Replacements	-	250,000	-	250,000	-	250,000
<b>Total Asset Acquisitions</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>
<b>Transfers</b>						
20 Transfer to/(from) Fire Mitigation Fund	-	315,000	25,644	289,356	2,804	(224,000)
21 Property Tax Transfer Out - General	73,000	146,000	146,000	-	390,224	-
22 Property Tax Transfer Out - Trash	59,500	119,000	119,000	-	263,453	50,700
23 Property Tax Transfer Out - Water	391,000	782,000	782,000	-	571,003	893,100
24 Property Tax Transfer Out - Sewer	25,000	50,000	50,000	-	15,000	425,000
<b>Total Transfers</b>	<b>548,500</b>	<b>1,412,000</b>	<b>1,122,644</b>	<b>289,356</b>	<b>1,242,484</b>	<b>1,144,800</b>
<b>TOTAL FIRE/WEED ABATEMENT EXPENSE AND TRANSFERS</b>	<b>\$1,364,676</b>	<b>\$4,774,000</b>	<b>\$4,195,192</b>	<b>\$578,808</b>	<b>\$3,933,374</b>	<b>\$4,859,000</b>
<b>Fund Excess (Deficit)</b>						<b>\$ -</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

## Rubidoux Community Services District Trash Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Sales: Trash	\$ 3,797,721	\$ 5,213,000	\$ 5,192,721	\$ (20,279)	\$ 4,885,362	\$ 5,524,000
2 Rolloff Revenue	125,967	150,000	167,956	17,956	140,688	173,000
3 Trash Bag Sales	199	1,000	265	(735)	195	300
<b>Total Operating Income</b>	<b>3,923,888</b>	<b>5,364,000</b>	<b>5,360,942</b>	<b>(3,058)</b>	<b>5,026,245</b>	<b>5,697,300</b>
<b>TOTAL TRASH REVENUE</b>	<b>\$3,923,888</b>	<b>\$5,364,000</b>	<b>\$5,360,942</b>	<b>(\$3,058)</b>	<b>\$5,026,245</b>	<b>\$5,697,300</b>
<b>Operating Expense</b>						
4 Bad Debt Expense: Trash	\$ 10,641	\$ 20,000	\$ 14,188	\$ 5,812	\$ 18,880	\$ 20,000
5 Trash Bags	-	-	4,063	(4,063)	-	-
6 Trash Contract Expense	3,519,035	4,890,000	4,797,618	92,382	4,551,836	5,092,000
<b>Total Operating Expense</b>	<b>3,529,676</b>	<b>4,910,000</b>	<b>4,815,869</b>	<b>94,131</b>	<b>4,570,716</b>	<b>5,112,000</b>
<b>Administrative Expense</b>						
7 General Fund Administrative Expense	254,000	508,000	508,000	-	597,127	636,000
8 SB 1383 Administrative Expense	-	65,000	-	65,000	-	-
<b>Total Administrative Expense</b>	<b>254,000</b>	<b>573,000</b>	<b>508,000</b>	<b>65,000</b>	<b>597,127</b>	<b>636,000</b>
<b>Total Expense</b>	<b>3,783,676</b>	<b>5,483,000</b>	<b>5,323,869</b>	<b>159,131</b>	<b>5,167,843</b>	<b>5,748,000</b>
<b>Transfers</b>						
9 Property Tax Transfer In	-	(119,000)	(119,000)	-	(263,453)	(50,700)
<b>Total Transfers</b>	<b>-</b>	<b>(119,000)</b>	<b>(119,000)</b>	<b>-</b>	<b>(263,453)</b>	<b>(50,700)</b>
<b>TOTAL TRASH EXPENSES AND TRANSFERS</b>	<b>\$3,783,676</b>	<b>\$5,364,000</b>	<b>\$5,204,869</b>	<b>\$159,131</b>	<b>\$4,904,390</b>	<b>\$5,697,300</b>
<b>Fund Excess (Deficit)</b>						<b>\$ -</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.



## Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Sales - Residential	\$ 3,953,864	\$ 6,109,000	\$ 5,453,864	\$ (655,136)	\$ 4,357,505	\$ 6,559,000
2 Sales - Commercial	1,169,205	2,037,000	1,409,205	(627,795)	1,698,901	2,186,000
3 Sales - Late Charges	68,255	76,000	91,006	15,006	75,034	92,000
4 Sales - Service Charges	3,777	6,000	5,036	(964)	6,017	6,000
5 Sales - Reconnect Charge	24,550	29,000	32,733	3,733	28,750	33,000
6 Sales - Meters	11,570	95,000	15,427	(79,573)	83,195	95,000
7 Sales - Jumper Income	-	34,000	-	(34,000)	32,000	34,000
8 Sales - JCSD	-	-	-	-	538,118	-
<b>Total Operating Income</b>	<b>5,231,220</b>	<b>8,386,000</b>	<b>7,007,270</b>	<b>(1,378,730)</b>	<b>6,819,520</b>	<b>9,005,000</b>
<b>Other Income</b>						
9 Interest Income	208,717	293,000	421,449	128,449	257,922	421,000
10 Miscellaneous Revenue	6,889	10,000	9,186	(814)	305,599	10,000
11 Interest Income: Non-Operational	51,209	54,000	107,327	53,327	64,983	107,000
12 Grant Income: Cal OES (LHMP)	-	160,000	-	(160,000)	-	43,875
13 Non-Operating Commercial Revenue	-	-	-	-	428,993	-
<b>Total Other Income</b>	<b>266,815</b>	<b>517,000</b>	<b>537,961</b>	<b>20,961</b>	<b>1,057,497</b>	<b>581,875</b>
<b>TOTAL WATER REVENUE</b>	<b>\$ 5,498,035</b>	<b>\$ 8,903,000</b>	<b>\$ 7,545,231</b>	<b>\$ (1,357,769)</b>	<b>\$ 7,877,018</b>	<b>\$ 9,586,875</b>
<b>Operating Expense</b>						
14 Pump Energy Costs	\$ 440,200	\$ 536,000	\$ 586,933	\$ (50,933)	\$ 570,609	\$ 605,000
15 Water Analyses	145,720	243,000	194,293	48,707	228,175	243,000
16 Bad Debt Expense: Wtr	-	22,000	9,000	-	12,135	15,000
17 R & M Vehicle	22,839	23,000	30,452	(7,452)	29,286	31,000
18 R & M Equipment, Heavy	21,018	46,000	28,024	17,976	48,337	29,000
19 R & M Water System (includes asphalt)	395,314	304,000	507,789	(203,789)	409,762	523,000
20 R & M Office	4,879	11,000	6,505	4,495	9,575	7,000
21 R & M Anita B. Smith Plant	-	100,000	-	100,000	-	-
22 Operating Expense	163,602	516,000	318,137	197,863	267,120	428,000
23 Op/Maint Wellhd Treat Facility (N03 Pit)	281,078	324,000	374,770	(50,770)	299,373	436,000
24 Operating Expense: Treatment Media	865,923	1,250,000	905,923	344,077	189,376	1,000,000
25 General Supplies & Expenses	5,121	24,000	6,828	17,172	10,082	7,000
26 Bank Service Charges	95,476	122,000	127,301	(5,301)	120,488	131,000
27 Chemical/Mineral Supplies	30,990	36,000	41,320	(5,320)	32,089	43,000
28 Regulatory Fee/State	8,694	40,000	23,219	16,781	43,182	24,000
29 Clothing/Shoe Expense	11,779	12,000	15,706	(3,706)	10,843	17,000
30 Employee Education and Training	12,965	25,000	17,286	7,714	15,972	25,000
31 Utilities	2,043	3,000	2,724	276	2,781	3,000
32 Telephone	2,769	4,000	3,692	308	3,528	4,000
33 Dues & Subscriptions	811	2,000	1,081	919	1,141	2,000
34 Licenses & Permits	25,356	38,000	33,808	4,192	11,121	38,000
35 Mileage & Conference Expense	-	5,000	-	5,000	1,345	5,000
36 Gasoline Expense	50,682	71,000	67,576	3,424	73,144	70,000
37 Liability Insurance	57,411	127,000	113,111	13,889	120,751	152,000
38 Attorney Fees	-	5,000	-	5,000	-	5,000
39 Consulting Fees: Grant Support Services	44,957	55,000	59,943	(4,943)	9,432	15,000
40 Consulting Fees: Cost of Svc Study(60%WF/40%SF)	3,540	-	4,720	(4,720)	30,999	-
41 Consulting Fees: Utility/Rate	-	15,000	-	15,000	-	15,000
42 Consulting Fees: Safety (50%WF/50%SF)	-	15,000	-	15,000	-	-
43 Consulting Fees: LHMP (75%WF/25%SF)	-	178,000	-	178,000	-	48,750
44 Consulting Fees: Valve Turning Program	-	15,000	-	15,000	5,814	15,000
45 Consulting Fees: SCADA Eval. & Impl.	-	-	-	-	-	-
46 Consulting Fees: Operator Training/SOPs	52,605	119,000	52,605	66,395	153,063	40,000
47 Consulting Fees: Lead and Copper Service Line Inventory	-	31,000	-	31,000	-	31,000
48 Consulting Fees: Urban Water Management Plan update	-	-	-	-	-	20,000
49 Consulting Fees: Leppa	-	7,000	7,000	-	-	-
50 Consulting Fees: Drought, Cons., Water Loss/Eff.	-	45,000	15,000	30,000	15,000	45,000
51 Mission Blvd. Mainline Flushing and Facilities	-	80,000	-	80,000	-	80,000
52 Engineering Fees: WTR	110,404	150,000	147,206	2,794	186,581	180,000
53 Engineering Fees: Master Plans	16,794	-	16,794	(16,794)	12,400	-

## Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>(1)</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
54 Engineering Fees:Design Manual(50%WF/50%SF)	-	81,250	47,500	33,750	-	33,750
55 Engineering Fees: Well 8 Down Well Logging and Analysis	24,858	50,000	50,000	-	-	-
56 Engineering Fees: Thompson Plan Manganese Analysis	24,631	30,000	30,000	-	-	-
57 Engineering Fees: Cross Connection Ordinance	-	-	-	-	-	15,000
58 Fleet Tracking(67%WF/33%SF)	2,224	4,000	2,966	1,034	3,452	4,000
59 Loss Claims	4,988	10,000	6,651	3,349	2,014	10,000
60 Publication of Public Notices	-	1,000	1,000	-	-	1,000
61 Miscellaneous Expense	-	1,000	1,000	-	15,000	1,000
62 Imported Water Purchases	-	-	-	-	-	-
63 Computer System Support	-	-	-	-	2,282	-
64 Computer Misc. and Hardware	4,644	10,000	6,193	3,807	11,430	10,000
65 Condition Assessment (75% WF/25% SF)	18,854	223,000	99,300	123,700	-	142,500
66 Water Policy Advocacy	-	15,000	-	15,000	-	15,000
<b>Total Operating Expense</b>	<b>2,953,171</b>	<b>5,024,250</b>	<b>3,963,356</b>	<b>1,047,894</b>	<b>2,957,684</b>	<b>4,565,000</b>
<b>Administrative Expense</b>						
67 Salaries Expense	1,548,269	2,028,000	2,114,358	(86,358)	1,961,556	2,271,000
68 Employee Vacation/Sick Accrual Expense	86,193	103,000	86,193	16,807	47,329	45,000
69 Payroll Tax Expense	123,522	153,000	184,696	(31,696)	158,153	163,000
70 Health & Retirement Expense	763,025	885,000	1,017,366	(132,366)	914,113	1,064,000
71 Retirement Expense - Excess UAL	-	97,000	97,000	-	-	78,000
72 Workers Comp Insurance	51,689	72,000	68,919	3,081	67,158	78,000
73 General Admin. Expense	483,500	967,000	967,000	-	1,138,621	1,212,000
74 Recruitment	-	-	-	-	1,284	-
<b>Total Administrative Expense</b>	<b>3,056,198</b>	<b>4,305,000</b>	<b>4,535,532</b>	<b>(230,532)</b>	<b>4,288,214</b>	<b>4,911,000</b>
<b>Other Expense</b>						
74 SERIES 1998-Misc. Expense	1,500	2,000	1,500	500	5,075	2,000
75 MN Plant 17-18 Interest Exp	42,838	84,000	83,886	114	90,956	77,000
76 Building Interest Exp	28,348	57,000	56,695	305	54,708	51,126
<b>Total Other Expense</b>	<b>72,686</b>	<b>143,000</b>	<b>142,082</b>	<b>918</b>	<b>150,738</b>	<b>130,126</b>
<b>Total Expense</b>	<b>6,082,055</b>	<b>9,472,250</b>	<b>8,640,970</b>	<b>818,280</b>	<b>7,396,636</b>	<b>9,606,126</b>
<b>Asset Acquisitions</b>						
77 Fleet Replacement	43,608	75,000	75,000	-	-	70,000
78 Thompson Disinfection System	15,232	-	15,232	(15,232)	16,346	-
79 Pumps, Valves and Mag Meters	-	150,000	-	150,000	236,753	150,000
80 IT Upgrades and Implementation	21,500	100,000	-	100,000	22,000	60,000
81 Systems Operator Office Upgrade	-	-	-	-	7,351	-
82 Non-Eligible Grant Expense	16,882	-	16,882	(16,882)	56,034	-
83 Backup Pumps	-	-	20,000	(20,000)	-	-
84 Field Building Project	48,220	-	-	-	1,581	-
85 SCADA Replacement - Water Portion (Planning)	-	-	-	-	-	100,000
86 Forklift	-	-	-	-	-	40,000
87 Booster Pumps - Ridgeline x 2	-	-	-	-	-	50,000
<b>Total Asset Acquisitions</b>	<b>145,442</b>	<b>325,000</b>	<b>127,114</b>	<b>197,886</b>	<b>340,065</b>	<b>470,000</b>
<b>Long-Term Debt</b>						
88 Debt Service - MN Plant 17-18 Principal	139,260	281,000	280,310	690	266,349	288,000
89 Debt Service - Building Principal	-	183,000	182,602	398	-	188,200
<b>Total Long-Term Debt</b>	<b>139,260</b>	<b>464,000</b>	<b>462,912</b>	<b>1,088</b>	<b>266,349</b>	<b>476,200</b>

## Rubidoux Community Services District Water Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Transfers</b>						
90 Property Tax Transfer In	-	(782,000)	(782,000)	-	571,003	(893,100)
91 Transfer from Field/Admin Fund Reserves	-	-	-	-	-	-
92 Transfer to/(from) COP Reserves	-	(240,000)	(240,000)	-	(1,000,000)	-
93 Transfer to/(from) CIP	-	1,027,000	-	(1,027,000)	-	2,139,639
94 Transfer to/(from) Unrestricted Reserves	973,973	391,750	796,286	(404,536)	196,003	-
95 Transfer to/(from) Restricted Reserves	1,995,741	-	-	-	-	-
96 Transfer to/(from) General Fund	(391,000)	(1,232,000)	20,560	(1,252,560)	-	-
97 Transfer to/(from) Restricted-Grant	(300,000)	-	(300,000)	300,000	-	-
<b>Total Transfers</b>	<b>2,278,714</b>	<b>(835,250)</b>	<b>(505,154)</b>	<b>(2,384,096)</b>	<b>(232,994)</b>	<b>1,246,539</b>
<b>TOTAL WATER EXPENSES AND TRANSFERS</b>	<b>\$ 8,645,471</b>	<b>\$ 9,426,000</b>	<b>\$ 8,725,841</b>	<b>\$ (1,366,841)</b>	<b>\$ 7,770,056</b>	<b>\$ 11,798,865</b>

ESTIMATED JULY 1, 2024 RESERVE \$ 6,702,982

ESTIMATED FISCAL YEAR 24/25 EXCESS (DEFICIT) \$ (2,211,990)

ESTIMATED JUNE 30, 2025 RESERVE \$ 4,490,992

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

**Rubidoux Community Services District  
Water Capital Improvement Project (CIP) Budget  
Master Plan Projects**

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Income</b>						
1 Developers EDU Fees: Income	\$ 193,686	\$ 1,292,000	\$ 193,686	\$ (1,098,314)	\$ 1,388,516	\$ 680,000
2 Lennar Tract - Construction in aid of EDU	-	-	-	-	-	1,387,200
3 Contributions in Aid of Construction	-	-	-	-	2,428,737	-
4 Grant Income - USBR - Drought (DSP) - Wstrn	-	850,000	-	-	-	850,000
<b>TOTAL WATER MASTER PLAN REVENUE</b>	<b>\$ 193,686</b>	<b>\$ 2,142,000</b>	<b>\$ 193,686</b>	<b>\$ (1,098,314)</b>	<b>\$ 3,817,253</b>	<b>\$ 2,917,200</b>
<b>Expense</b>						
5 Hunter Tank Site (Preliminary Design)	-	100,000	-	100,000	-	100,000
6 Well 25 Project (USBR - Drought (DSP) - Wstrn)	106,716	1,700,000	-	1,700,000	-	1,700,000
7 Goldenwest Booster Station (Design)	2,410	100,000	25,000	75,000	-	-
8 Goldenwest Booster Station (Construction) Phase 1	-	-	-	-	-	924,000
9 Leland Thompson Water Treatment Facility Basis of Design	-	100,000	-	100,000	-	100,000
10 Lennar Tract - Water Transmission Pipeline	-	-	-	-	-	1,926,858
11 West Valley Intertie	10,578	750,000	-	750,000	-	-
<b>Total Expense</b>	<b>119,705</b>	<b>2,750,000</b>	<b>25,000</b>	<b>2,725,000</b>	<b>-</b>	<b>4,750,858</b>
<b>Transfers</b>						
12 Transfer to/(from) CIP Reserves	1,196,306	(749,000)	-	(749,000)	-	-
13 Transfer to/(from) Water Fund	-	(1,027,000)	-	(1,027,000)	-	-
<b>Total Transfers</b>	<b>1,196,306</b>	<b>(1,776,000)</b>	<b>-</b>	<b>(1,776,000)</b>	<b>-</b>	<b>-</b>
<b>TOTAL WATER CIP EXPENSES AND TRANSFERS</b>	<b>\$ 1,316,011</b>	<b>\$ 974,000</b>	<b>\$ 25,000</b>	<b>\$ 949,000</b>	<b>\$ -</b>	<b>\$ 4,750,858</b>
<b>Fund Excess (Deficit)</b>						<b>\$ (1,833,658)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

ESTIMATED JULY 1, 2024 Mainline (Capacity / MP)	\$2,627,708
ESTIMATED FISCAL YEAR 24/25 EXCESS (DEFICIT)	(\$1,833,658)
ESTIMATED JUNE 30, 2025 Mainline (Capacity / MP)	<u>\$794,050</u>

**Rubidoux Community Services District  
Water Capital Improvement Project (CIP) Budget**

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Income</b>						
1 Sales - Water Replacement	\$ 51,072	\$ -	\$ 51,072	\$ 51,072	\$ 170,927	\$ -
2 Grant Income - USBR - AMI	-	-	-	-	-	750,000
<b>TOTAL WATER CAPITAL PROJECT REVENUE</b>	<b>\$51,072</b>	<b>\$0</b>	<b>\$51,072</b>	<b>\$51,072</b>	<b>\$170,927</b>	<b>\$750,000</b>
<b>Expense</b>						
2 Well 8 Rehab	-	-	-	-	-	150,000
3 Tract 37211 Opal Street Water Improvements	33,793	177,659	33,793	143,866	-	144,000
4 Market St. Bridge Pipeline Relocation	379,195	395,000	379,195	15,805	-	-
5 District Tank Refurbishments (Design)	-	150,000	-	150,000	-	-
6 District Tank Refurbishments (Phase 2)	-	-	-	-	-	650,000
7 LT WTF Fe/Mn System Backwash Pipe	13,324	805,000	35,000	770,000	-	770,000
8 1238' Pressure Zone Improvements (D)	45,087	100,000	45,087	54,913	-	-
9 Construction/Install PRV - Loring Ranch (Design)	34,255	75,000	34,255	40,745	-	-
11 Goldenwest Booster Station (Construction Phase 1)	-	370,000	-	370,000	-	370,000
12 District at JV Well Sites/LT Expansion (LT Expansion Lot)	-	18,000	-	18,000	-	100,000
13 Annexation Work - Water Pipeline Move (Design)	-	50,000	-	50,000	-	50,000
15 Generator - Well 2 Site	-	266,000	-	266,000	-	198,000
16 Generator - Well 1A Site	-	221,000	-	221,000	-	198,000
17 AMI Project (Grant Funding Approx. 50%)	-	20,000	-	20,000	-	1,500,000
18 Thompson Plant Expansion Surveying Work	-	35,000	-	35,000	-	-
19 Jewel Street Pipeline Extension (400 FT)	-	-	-	-	-	800,000
20 Opal/Cinnabar Pipeline Replacement	-	160,000	-	160,000	-	-
<b>Total Expense</b>	<b>505,654</b>	<b>2,682,659</b>	<b>527,330</b>	<b>2,155,329</b>	<b>-</b>	<b>4,930,000</b>
<b>Transfers</b>						
21 Transfer to/(from) Reserves	119,922	(1,020,000)	(176,899)	(843,101)	96,654	-
22 Transfer to/(from) Water Fund Unrestricted	-	-	-	-	-	(2,139,639)
23 Transfer to/(from) Water COP Fund	-	-	-	-	-	(1,577,319)
<b>Total Transfers</b>	<b>119,922</b>	<b>(1,020,000)</b>	<b>(176,899)</b>	<b>(843,101)</b>	<b>96,654</b>	<b>(3,716,958)</b>
<b>TOTAL WATER CAPITAL PROJECT EXPENSES AND TRANSFERS</b>	<b>\$625,576</b>	<b>\$1,662,659</b>	<b>\$350,431</b>	<b>\$1,312,228</b>	<b>\$96,654</b>	<b>\$1,213,042</b>
<b>Fund Excess (Deficit)</b>						<b>\$ (463,042)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

ESTIMATED JULY 1, 2024 Capital Reserve	\$ 463,042
ESTIMATED FISCAL YEAR 24/25 EXCESS (DEFICIT)	\$ (463,042)
ESTIMATED JUNE 30, 2025 RESERVE	<u>\$ -</u>

## Rubidoux Community Services District COP Water Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Sales - Bond	\$ 330,962	\$ -	\$ 330,962	\$ 330,962	\$ 1,159,713	\$ -
2 SERIES 1998-Interest Income	8,032	10,000	27,977	17,977	18,195	\$ 11,667
<b>TOTAL COP WATER REVENUE</b>	<b>\$338,994</b>	<b>\$10,000</b>	<b>\$358,939</b>	<b>\$348,939</b>	<b>\$1,177,908</b>	<b>\$11,667</b>
<b>Other Expense</b>						
3 SERIES 1998-Interest Expense	\$ 28,862	\$ 51,893	\$ 51,893	\$ -	\$ 87,858	\$ 32,402
<b>Total Other Expenses</b>	<b>28,862</b>	<b>51,893</b>	<b>51,893</b>	<b>-</b>	<b>87,858</b>	<b>\$ 32,402</b>
<b>Long-Term Debt</b>						
4 Debt Service - SERIES 1998 Principal	655,000	655,000	655,000	-	625,000	690,000
<b>Total Long-Term Debt</b>	<b>655,000</b>	<b>655,000</b>	<b>655,000</b>	<b>-</b>	<b>625,000</b>	<b>690,000</b>
<b>Transfers</b>						
5 Transfer to/(from) Reserves	(675,830)	(936,893)	(936,893)	-	(694,663)	-
6 Transfer to Water CIP Fund (Balance Closeout)	-	240,000	240,000	-	-	1,577,319
<b>Total Transfers</b>	<b>(675,830)</b>	<b>(696,893)</b>	<b>(696,893)</b>	<b>-</b>	<b>(694,663)</b>	<b>1,577,319</b>
<b>TOTAL COP WATER EXPENSES AND TRANSFERS</b>	<b>\$8,032</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$18,195</b>	<b>2,299,721</b>
<b>Fund Excess (Deficit)</b>						<b>(2,288,054)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

ESTIMATED JULY 1, 2024 COP RESERVE	\$ 2,288,054
ESTIMATED FISCAL YEAR 24/25 EXCESS (DEFICIT)	\$ (2,288,054)
ESTIMATED JUNE 30, 2025 COP RESERVE	<u>\$ -</u>



## Rubidoux Community Services District Sewer Fund Budget

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Sales - Sewer	\$ 2,193,544	\$ 3,480,000	\$ 3,063,544	\$ (416,456)	\$ 2,602,534	\$ 3,671,000
2 Sales - RST	138,699	-	138,699	138,699	558,047	-
<b>Total Operating Income</b>	<b>2,332,243</b>	<b>3,480,000</b>	<b>3,202,243</b>	<b>(277,757)</b>	<b>3,160,581</b>	<b>3,671,000</b>
<b>Other Income</b>						
3 Interest Income	45,252	55,000	101,286	46,286	48,713	101,000
4 Miscellaneous Income	70,063	2,000	70,063	68,063	-	2,000
5 Permits & Licenses	-	2,000	-	(2,000)	500	2,000
6 Interest Income: Non-Operational	48,228	53,000	102,992	49,992	46,893	103,000
7 Pretreatment Revenue	2,900	-	3,000	3,000	-	4,000
8 Grant Revenue	-	-	-	-	-	14,625
<b>Total Other Income</b>	<b>166,443</b>	<b>112,000</b>	<b>277,341</b>	<b>165,341</b>	<b>96,106</b>	<b>226,625</b>
<b>TOTAL SEWER REVENUE</b>	<b>\$2,498,685</b>	<b>\$3,592,000</b>	<b>\$3,479,584</b>	<b>(\$112,416)</b>	<b>\$3,256,687</b>	<b>\$3,897,625</b>
<b>Operating Expense</b>						
9 Energy Costs	41,901	55,000	55,868	(868)	58,648	58,000
10 Riverside City Treatment Costs	995,022	1,770,000	1,475,022	294,978	1,706,414	1,821,000
11 Industrial Pretreatment Costs	27,093	82,000	36,124	45,876	73,132	84,000
12 Lab Fees	11,699	2,000	15,599	(13,599)	5,130	16,000
13 Bad Debt Expense	-	10,000	6,500	3,500	10,792	7,000
14 R & M Equipment	2,896	10,000	3,861	6,139	7,540	25,000
15 R & M Sewer System	44,791	22,000	59,722	(37,722)	30,036	186,000
16 Hydrowash	29,122	250,000	38,829	211,171	72,188	250,000
17 Operating Expense	17,377	21,000	23,170	(2,170)	23,625	24,000
18 Operating Expense: Video Line Inspection	-	100,000	-	100,000	-	100,000
19 Telephone	449	1,000	599	401	601	1,000
20 Licenses & Permits	7,174	10,000	9,566	434	10,089	10,000
21 Gasoline Expense	7,075	10,000	9,433	567	9,890	10,000
22 Liability Insurance	14,984	33,000	19,978	13,022	31,515	40,000
22 City Riverside Litigation: Appeal	61,579	175,000	110,000	65,000	219,857	-
23 City Riverside Litigation: Retrial	-	-	-	-	-	150,000
24 Consulting Fees: Safety (50%WF/50%SF)	-	15,000	-	15,000	-	-
25 Consulting Fees: LHMP (75%WF/25%SF)	-	-	-	-	-	16,250
26 Consulting Fees: Permit Fee Design	-	12,000	-	12,000	10,841	-
27 Consulting Fees: LEPPA	-	2,000	-	2,000	-	-
28 Consulting Fees: SSMP	-	-	-	-	-	10,000
29 Engineering Fees	6,449	4,000	8,599	(4,599)	18,284	9,000
30 Loss Claims	-	10,000	-	10,000	-	10,000
31 Engineering Fees: Master Plans	-	-	-	-	1,470	-
32 Engineering Fees: Design Manual (50%WF/50%SF)	-	81,250	-	81,250	-	81,000
33 Consulting Fees: Cost of Svc Stdy (60%WF/40%SF)	2,442	-	17,442	(17,442)	20,581	-
34 Consulting Fees: Utility/Rate	-	15,000	-	15,000	-	15,000
35 Jurupa Hills Force Main (Feasibility)	-	-	-	-	-	20,000
36 Fleet Tracking (67%WF/33%SF)	1,096	2,000	1,461	539	1,496	2,000
37 Publication of Public Notices	-	1,000	1,000	-	-	1,000
38 Miscellaneous Expense	20	-	-	-	-	-
39 Condition Assessment (75% WF/25% SF)	6,285	67,000	33,100	33,900	-	47,500
40 Employee Education and Training	-	2,000	-	2,000	372	2,000
<b>Total Operating Expense</b>	<b>1,277,454</b>	<b>2,762,250</b>	<b>1,925,873</b>	<b>836,377</b>	<b>2,312,500</b>	<b>2,995,750</b>
<b>Administrative Expense</b>						
41 Salaries Expense	55,498	75,000	73,998	1,002	76,254	73,000
42 Payroll Tax Expense	4,332	7,000	5,775	1,225	5,865	7,000
43 Health & Retirement Expense	8,070	33,000	10,760	22,240	7,062	39,000
44 Retirement Expense - Excess UAL	-	4,000	-	4,000	-	3,000
45 Workman's Compensation Ins.	1,534	3,000	2,046	954	2,206	2,000
46 General Admin Expense	288,000	576,000	576,000	-	677,432	721,000
<b>Total Administrative Expense</b>	<b>357,434</b>	<b>698,000</b>	<b>668,579</b>	<b>29,421</b>	<b>768,818</b>	<b>845,000</b>
<b>Total Expense</b>	<b>\$1,634,888</b>	<b>\$3,460,250</b>	<b>\$2,594,452</b>	<b>\$865,798</b>	<b>\$3,081,318</b>	<b>\$3,840,750</b>

**Rubidoux Community Services District  
Sewer Capital Improvement Project (CIP) Budget  
Master Plan Projects**

	Actual YTD 2024 March	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Income</b>						
1 Developers EDU Fees: Income	\$ 140,261	\$ 884,000	\$ 157,681	\$ (726,319)	\$ 897,181	\$ 520,000
2 Contributions in Aid of Construction	-	-	-	-	3,187,999	-
<b>TOTAL SEWER MASTER PLAN REVENUE</b>	<b>\$ 140,261</b>	<b>\$ 884,000</b>	<b>\$ 157,681</b>	<b>\$ (726,319)</b>	<b>\$ 4,085,180</b>	<b>\$ 520,000</b>
<b>Expense</b>						
3 Avalon Street and Alta Street (Seg 1)	-	10,000	-	10,000	-	230,000
<b>Total Expense</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>230,000</b>
<b>Transfers</b>						
4 Transfer to/(from) CIP Reserves	-	807,000	730,263	76,737	-	-
<b>Total Transfers</b>	<b>-</b>	<b>807,000</b>	<b>730,263</b>	<b>76,737</b>	<b>-</b>	<b>-</b>
<b>TOTAL SEWER CIP EXPENSES AND TRANSFERS</b>	<b>\$ -</b>	<b>\$ 817,000</b>	<b>\$ 730,263</b>	<b>\$ 86,737</b>	<b>\$ -</b>	<b>\$ 230,000</b>
<b>Fund Excess (Deficit)</b>						<b>\$ 290,000</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

Estimated July 1, 2024 Mainline (Capacity / MP) Reserve	\$ 2,698,391
Estimated Fiscal Year 24/25 Excess (Deficit)	\$ 290,000
Estimated June 30, 2025 Mainline (Capacity / MP) Reserve	<u>\$ 2,988,391</u>

**Rubidoux Community Services District  
Sewer Capital Improvement Project (CIP) Budget  
Capital Projects**

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Income</b>						
1 Sales Sewer Replacement	\$ 47,578	\$ -	\$ 47,578	\$ 47,578	\$ 112,532	\$ -
<b>TOTAL SEWER CAPITAL PROJECT REVENUE</b>	<b>\$ 47,578</b>	<b>\$ -</b>	<b>\$ 47,578</b>	<b>\$ 47,578</b>	<b>\$ 112,532</b>	<b>\$ -</b>
<b>Expense</b>						
2 Jurupa Hills Force Main (Design)	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 50,000
3 Jurupa Hills Force Main (Construction)	-	-	-	-	-	450,000
4 Belltown Lift Station Rehab (Design)	-	100,000	50,000	50,000	-	50,000
5 Belltown Lift Station Rehab (Construction)	-	-	-	-	-	1,170,000
6 Pipeline Replacement	-	100,000	-	100,000	-	100,000
<b>Total Expense</b>	<b>-</b>	<b>400,000</b>	<b>50,000</b>	<b>350,000</b>	<b>-</b>	<b>1,820,000</b>
<b>Transfers</b>						
7 Transfer to/(from) Replacement Reserves	-	(400,000)	112,512	(512,512)	-	-
8 Transfer to/(from) Sewer Fund Unrestricted	-	-	-	-	-	(1,199,063)
<b>Total Transfers</b>	<b>-</b>	<b>(400,000)</b>	<b>112,512</b>	<b>(512,512)</b>	<b>-</b>	<b>(1,199,063)</b>
<b>TOTAL SEWER CAPITAL PROJECT EXPENSES AND TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 162,512</b>	<b>\$ (162,512)</b>	<b>\$ -</b>	<b>\$ 620,937</b>
<b>Fund Excess (Deficit)</b>						<b>\$ (620,937)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

ESTIMATED JULY 1, 2024 Capital Reserve	\$ 620,937
ESTIMATED FISCAL YEAR 24/25 EXCESS (DEFICIT)	\$ (620,937)
ESTIMATED JUNE 30, 2025 RESERVE	<u>\$ -</u>

**Rubidoux Community Services District  
Field/Admin Building Fund Budget**

	Actual YTD March 2024	Annual Budget 2023/2024 <sup>[1]</sup>	Projected Year End 2023/2024	Favorable (Unfavorable) Variance	Audited 2022/2023	Adopted Budget 2024/2025
<b>Operating Income</b>						
1 Sales - Field/Admin Bldg.	\$ 45,977	\$ -	\$ 45,977	\$ 45,977	\$ 107,436	\$ -
<b>Total Operating Income</b>	<b>45,977</b>	<b>-</b>	<b>45,977</b>	<b>45,977</b>	<b>107,436</b>	<b>-</b>
<b>TOTAL FIELD/ADMIN BLDG REVENUE</b>	<b>\$ 45,977</b>	<b>\$ -</b>	<b>\$ 45,977</b>	<b>\$ 45,977</b>	<b>\$ 107,436</b>	<b>\$ -</b>
<b>Operating Expense</b>						
2 Admin/Field Bldg. Proj. (Arch/Eng.)	\$ 82,172	\$ 304,000	\$ 109,563	\$ 194,437	\$ -	\$ 785,312
<b>Total Operating Expense</b>	<b>82,172</b>	<b>304,000</b>	<b>109,563</b>	<b>194,437</b>	<b>-</b>	<b>785,312</b>
<b>Transfers</b>						
3 Transfer to/(from) Field/Admin Reserves	(1,951)	(604,000)	(63,586)	(540,414)	-	-
4 Reserve Transfer to General Fund	-	300,000	-	300,000	-	-
<b>Total Transfers</b>	<b>(1,951)</b>	<b>(304,000)</b>	<b>(63,586)</b>	<b>(240,414)</b>	<b>-</b>	<b>-</b>
<b>TOTAL FIELD/ADMIN BLDG EXPENSES AND TRANSFERS</b>	<b>\$ 80,221</b>	<b>\$ -</b>	<b>\$ 45,977</b>	<b>\$ (45,977)</b>	<b>\$ -</b>	<b>\$ 785,312</b>
<b>Fund Excess (Deficit)</b>						<b>\$ (785,312)</b>

[1] Includes budget amendments adopted by Board of Directors up through June 6, 2024.

Estimated July 1, 2024 Field/Admin Reserve	\$ 785,312
Estimated Fiscal Year 24/25 Excess (Deficit)	\$ (785,312)
Estimated June 30, 2025 Field/Admin Reserve	<u>\$ -</u>



**RUBIDOUX COMMUNITY SERVICES DISTRICT**

FY 2024-2025 Salary Plan - 3.0% COLA

Approved and Adopted by the Board of Directors 6/20/2024

Payrates Effective 6/24/2024

<b>Job Classification</b>		<b>Step</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<u>Administrative Assistant (Part-Time)</u>	Non-Exempt	Hourly	\$ 23.92	\$ 25.11	\$ 26.37	\$ 27.68	\$ 29.07	\$ 30.52
		Monthly	\$ 2,073.07	\$ 2,176.20	\$ 2,285.40	\$ 2,398.93	\$ 2,519.40	\$ 2,645.07
		Annual	\$ 24,876.80	\$ 26,114.40	\$ 27,424.80	\$ 28,787.20	\$ 30,232.80	\$ 31,740.80
<u>Accounting / Customer Service Clerk I</u>	Non-Exempt	Hourly	\$ 29.75	\$ 31.23	\$ 32.80	\$ 34.43	\$ 36.15	\$ 37.97
		Monthly	\$ 5,156.67	\$ 5,413.20	\$ 5,685.33	\$ 5,967.87	\$ 6,266.00	\$ 6,581.47
		Annual	\$ 61,880.00	\$ 64,958.40	\$ 68,224.00	\$ 71,614.40	\$ 75,192.00	\$ 78,977.60
<u>Accounting / Customer Service Clerk II</u>	Non-Exempt	Hourly	\$ 34.63	\$ 36.36	\$ 38.18	\$ 40.09	\$ 42.10	\$ 44.20
		Monthly	\$ 6,002.53	\$ 6,302.40	\$ 6,617.87	\$ 6,948.93	\$ 7,297.33	\$ 7,661.33
		Annual	\$ 72,030.40	\$ 75,628.80	\$ 79,414.40	\$ 83,387.20	\$ 87,568.00	\$ 91,936.00
<u>Meter Reader</u>	Non-Exempt	Hourly	\$ 29.75	\$ 31.23	\$ 32.80	\$ 34.43	\$ 36.15	\$ 37.97
		Monthly	\$ 5,156.67	\$ 5,413.20	\$ 5,685.33	\$ 5,967.87	\$ 6,266.00	\$ 6,581.47
		Annual	\$ 61,880.00	\$ 64,958.40	\$ 68,224.00	\$ 71,614.40	\$ 75,192.00	\$ 78,977.60
<u>Utility Maintenance Worker I</u>	Non-Exempt	Hourly	\$ 30.65	\$ 32.19	\$ 33.79	\$ 35.47	\$ 37.26	\$ 39.12
		Monthly	\$ 5,312.67	\$ 5,579.60	\$ 5,856.93	\$ 6,148.13	\$ 6,458.40	\$ 6,780.80
		Annual	\$ 63,752.00	\$ 66,955.20	\$ 70,283.20	\$ 73,777.60	\$ 77,500.80	\$ 81,369.60
<u>Utility Maintenance Worker II</u>	Non-Exempt	Hourly	\$ 34.63	\$ 36.36	\$ 38.18	\$ 40.09	\$ 42.10	\$ 44.20
		Monthly	\$ 6,002.53	\$ 6,302.40	\$ 6,617.87	\$ 6,948.93	\$ 7,297.33	\$ 7,661.33
		Annual	\$ 72,030.40	\$ 75,628.80	\$ 79,414.40	\$ 83,387.20	\$ 87,568.00	\$ 91,936.00
<u>Senior Utility Maintenance Worker I</u>	Non-Exempt	Hourly	\$ 37.35	\$ 39.21	\$ 41.17	\$ 43.23	\$ 45.39	\$ 47.67
		Monthly	\$ 6,474.00	\$ 6,796.40	\$ 7,136.13	\$ 7,493.20	\$ 7,867.60	\$ 8,262.80
		Annual	\$ 77,688.00	\$ 81,556.80	\$ 85,633.60	\$ 89,918.40	\$ 94,411.20	\$ 99,153.60
<u>Senior Utility Maintenance Worker II</u>	Non-Exempt	Hourly	\$ 41.18	\$ 43.23	\$ 45.39	\$ 47.67	\$ 50.03	\$ 52.54
		Monthly	\$ 7,137.87	\$ 7,493.20	\$ 7,867.60	\$ 8,262.80	\$ 8,671.87	\$ 9,106.93
		Annual	\$ 85,654.40	\$ 89,918.40	\$ 94,411.20	\$ 99,153.60	\$ 104,062.40	\$ 109,283.20
<u>Systems Operator I</u>	Non-Exempt	Hourly	\$ 35.57	\$ 37.35	\$ 39.21	\$ 41.17	\$ 43.23	\$ 45.39
		Monthly	\$ 6,165.47	\$ 6,474.00	\$ 6,796.40	\$ 7,136.13	\$ 7,493.20	\$ 7,867.60
		Annual	\$ 73,985.60	\$ 77,688.00	\$ 81,556.80	\$ 85,633.60	\$ 89,918.40	\$ 94,411.20
<u>Systems Operator II</u>	Non-Exempt	Hourly	\$ 37.35	\$ 39.21	\$ 41.17	\$ 43.23	\$ 45.39	\$ 47.67
		Monthly	\$ 6,474.00	\$ 6,796.40	\$ 7,136.13	\$ 7,493.20	\$ 7,867.60	\$ 8,262.80
		Annual	\$ 77,688.00	\$ 81,556.80	\$ 85,633.60	\$ 89,918.40	\$ 94,411.20	\$ 99,153.60
<u>Senior Systems Operator I</u>	Non-Exempt	Hourly	\$ 45.18	\$ 47.43	\$ 49.80	\$ 52.29	\$ 54.90	\$ 57.65
		Monthly	\$ 7,831.20	\$ 8,221.20	\$ 8,632.00	\$ 9,063.60	\$ 9,516.00	\$ 9,992.67
		Annual	\$ 93,974.40	\$ 98,654.40	\$ 103,584.00	\$ 108,763.20	\$ 114,192.00	\$ 119,912.00
<u>Senior Systems Operator II</u>	Non-Exempt	Hourly	\$ 49.65	\$ 52.13	\$ 54.74	\$ 57.48	\$ 60.36	\$ 63.37
		Monthly	\$ 8,606.00	\$ 9,035.87	\$ 9,488.27	\$ 9,963.20	\$ 10,462.40	\$ 10,984.13
		Annual	\$ 103,272.00	\$ 108,430.40	\$ 113,859.20	\$ 119,558.40	\$ 125,548.80	\$ 131,809.60
<u>Backflow / Cross Connect Inspector</u>	Non-Exempt	Hourly	\$ 38.49	\$ 40.41	\$ 42.43	\$ 44.55	\$ 46.77	\$ 49.12
		Monthly	\$ 6,671.60	\$ 7,004.40	\$ 7,354.53	\$ 7,722.00	\$ 8,106.80	\$ 8,514.13
		Annual	\$ 80,059.20	\$ 84,052.80	\$ 88,254.40	\$ 92,664.00	\$ 97,281.60	\$ 102,169.60

<u>Assistant Engineer</u>	Exempt	Hourly	\$ 59.68	\$ 62.65	\$ 65.79	\$ 69.07	\$ 72.53	\$ 76.16
		Monthly	\$ 10,344.53	\$ 10,859.33	\$ 11,403.60	\$ 11,972.13	\$ 12,571.87	\$ 13,201.07
		Annual	\$ 124,134.40	\$ 130,312.00	\$ 136,843.20	\$ 143,665.60	\$ 150,862.40	\$ 158,412.80
<u>HR Generalist / Safety and Facilities Coordinator</u>	Exempt	Hourly	\$ 47.58	\$ 49.94	\$ 52.44	\$ 55.06	\$ 57.82	\$ 60.72
		Monthly	\$ 8,247.20	\$ 8,656.27	\$ 9,089.60	\$ 9,543.73	\$ 10,022.13	\$ 10,524.80
		Annual	\$ 98,966.40	\$ 103,875.20	\$ 109,075.20	\$ 114,524.80	\$ 120,265.60	\$ 126,297.60
<u>Customer Service / Accounts Payable Manager</u>	Exempt	Hourly	\$ 54.14	\$ 56.85	\$ 59.69	\$ 62.67	\$ 65.80	\$ 69.08
		Monthly	\$ 9,384.27	\$ 9,854.00	\$ 10,346.27	\$ 10,862.80	\$ 11,405.33	\$ 11,973.87
		Annual	\$ 112,611.20	\$ 118,248.00	\$ 124,155.20	\$ 130,353.60	\$ 136,864.00	\$ 143,686.40
<u>Director of Operations</u>	Exempt	Hourly	\$ 73.41	\$ 77.07	\$ 80.94	\$ 84.98	\$ 89.23	\$ 93.69
		Monthly	\$ 12,724.40	\$ 13,358.80	\$ 14,029.60	\$ 14,729.87	\$ 15,466.53	\$ 16,239.60
		Annual	\$ 152,692.80	\$ 160,305.60	\$ 168,355.20	\$ 176,758.40	\$ 185,598.40	\$ 194,875.20
<u>Director of Finance and Administration</u>	Exempt	Hourly	\$ 86.25	\$ 90.57	\$ 95.10	\$ 99.85	\$ 104.83	\$ 110.09
		Monthly	\$ 14,950.00	\$ 15,698.80	\$ 16,484.00	\$ 17,307.33	\$ 18,170.53	\$ 19,082.27
		Annual	\$ 179,400.00	\$ 188,385.60	\$ 197,808.00	\$ 207,688.00	\$ 218,046.40	\$ 228,987.20
<u>Director of Engineering</u>	Exempt	Hourly	\$ 86.25	\$ 90.57	\$ 95.10	\$ 99.85	\$ 104.83	\$ 110.09
		Monthly	\$ 14,950.00	\$ 15,698.80	\$ 16,484.00	\$ 17,307.33	\$ 18,170.53	\$ 19,082.27
		Annual	\$ 179,400.00	\$ 188,385.60	\$ 197,808.00	\$ 207,688.00	\$ 218,046.40	\$ 228,987.20
<u>Assistant General Manager</u>	Exempt	Hourly	\$ 103.50	\$ 108.68	\$ 114.11	\$ 119.82	\$ 125.81	\$ 132.11
		Monthly	\$ 17,940.00	\$ 18,837.87	\$ 19,779.07	\$ 20,768.80	\$ 21,807.07	\$ 22,899.07
		Annual	\$ 215,280.00	\$ 226,054.40	\$ 237,348.80	\$ 249,225.60	\$ 261,684.80	\$ 274,788.80
<u>General Manager</u>	Exempt	Hourly	\$ 121.38					
		Monthly	\$ 21,039.20					
		Annual	\$ 252,470.40	Flat Rate				